



## **Cancer Task Force Voting Member vs. Partner\***

The purpose of the Cancer Task Force (CTF) is to reduce colon cancer and prostate cancer deaths through community involvement. Members of the CTF will develop and implement plans to attain goals and objectives designed to achieve the mission. To do that, members will participate in identifying, promoting, and coordinating community-based strategies that encourage citizens of Catawba County to reduce colon cancer and prostate cancer deaths through early detection and education.

### **Member Job Description (Voting Member)**

Voting Members of the CTF will actively engage in making decisions and carrying out the purpose of the committee.

#### **Expectations**

- Attend at least eight (8) CTF meetings annually (full committee meetings and/or subcommittee meetings as needed)
- Serve as a member on subcommittees as needed
- Participate in the identification, selection, and promotion of innovative strategies, programs and activities related to the CTF's goals and objectives
- Develop action plans to achieve stated goals and objectives
- Help to coordinate events and identify resources for maximum impact
- Develop mechanisms for evaluating and monitoring the CTF's progress
- Promote the CTF's purpose where and when opportunities arise in the community
- Identify other community partners

### **Partner Job Description (Non-Voting Member)**

Partners of the CTF will collaborate with the coalition to implement plans designed to attain goals and objectives designed to achieve the purpose. To do that, partners will assist the committee with specific duties as agreed upon.

#### **Expectations**

- Attend the CTF meetings when possible and/or meet with coalition members as needed
- Serve as a partner on subcommittees when needed
- Help to coordinate events and identify resources for maximum impact
- Promote the CTF's purpose where and when opportunities arise in the community
- Identify other community partners

\* Membership status to be reviewed annually